



The  
Henrietta Barnett  
School  
FOUNDED IN 1911

## HBS Music Department

### Application for Instrumental/Vocal Lessons 2023-24

At HBS we offer you the opportunity to take up something new, or to renew tuition on something tried previously. We offer:

- High-quality teaching from a range of experienced instrumental/vocal teachers, both those employed by Barnet Education Arts Trust (BEAT) and those working on a private basis at the school.
- The possibility of having your instrumental/vocal lessons during the school day, thus relieving the time pressure of fitting this into evenings/weekends.

Visiting music teachers offer individual tuition on a wide range of instruments and each week around 180 HBS students take their lessons in school according to the following system:

- Lessons take place during the school day on a withdrawal system (i.e. out of curriculum lessons) which is worked on a rota. This rota should ensure that students do not repeatedly miss the same lessons. (At KS3 no special time arrangements are made with individual students within the rota as this puts unreasonable pressure on other students' timetables. When students are studying for public examinations in KS4 and KS5 special arrangements may be possible, subject to the instrumental teacher's timetable).
- Students must catch up on any work missed from the curriculum lessons before the next lesson in that subject and find out about any homework.
- Each term a minimum of ten 30-minute lessons are timetabled. In some longer terms, the visiting teacher may arrange for more lessons.
- If a student is going to miss their instrumental/vocal lesson for unavoidable circumstances and gives advance notice (usually at least 24 hours) to the visiting teacher this lesson may be re-scheduled. The notice can be given in person, via a parent email or text message. In emergencies, the parent can contact the school reception.
- Payment for lessons is due in advance before the start of term.
- If a student wishes to discontinue lessons, **half a term's notice from the parent to the teacher or BEAT must be given in writing**. This should be received before the half-term holiday.
- Visiting teachers generally allow students to swap lesson times with another student, as long as the visiting music teacher and the classroom teacher are notified in advance (usually at least 24 hours in advance).
- If you would like to discuss financial assistance for instrumental/voice lessons, please write to Mr Ferris (Director of Music, [sferris@hbschool.org.uk](mailto:sferris@hbschool.org.uk)).

**The 23-24 hourly rate for lessons is £43, so 1 term of ½ hour lessons costs £215.**

Students will generally need to buy or hire their own instruments, although BEAT do have limited stocks of certain instruments.

If you have further queries, please email the music office ([music@hbschool.org.uk](mailto:music@hbschool.org.uk)).

Please return the completed application overleaf to [music@hbschool.org.uk](mailto:music@hbschool.org.uk)). Upon receipt of your application, the music office will contact the visiting music teacher to arrange lessons or, in the case of oversubscription, a placement on their waiting list. (PTO)



The  
Henrietta Barnett  
School  
FOUNDED IN 1911

I am applying for Instrumental/Vocal lessons for my child.

(Please note your application will not guarantee a lesson slot. The HBS music office will send this to the relevant visiting music teacher, who will in turn communicate with you directly to confirm a lesson slot or place on their waiting list.)

Name of Student\_\_\_\_\_

Instrument\_\_\_\_\_

Year and Form Group\_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian's Name\_\_\_\_\_

Parent/Guardian's Mobile Number \_\_\_\_\_

Parent/Guardian's Email\_\_\_\_\_

Signature of Parent/Guardian\_\_\_\_\_

Date\_\_\_\_\_

---

**Office use:**

Teacher\_\_\_\_\_ Date passed on\_\_\_\_\_

Start date\_\_\_\_\_