



The Henrietta Barnett School

Admissions FAQs 2024

Year 7 Admissions

Q. When and how can I register for the Year 7 Entrance Examination?

Online registration takes place from mid-April to mid-July via the Admissions section of the school website.

Q. How do I apply for Year 7 Entry?

In order to apply to the school you will need to complete the online application form, which you can find on the website. Admission to the school for Year 7 is by academic selection only, with a first round entrance test in Verbal, Non-Verbal reasoning and English, followed by a second round English and Mathematics test. In addition to this you will need to complete the Common Application Form for your local authority (the borough that you live in) in October.

Q. What are the Key Dates for the Year 7 2025 Entry Admissions Calendar?

Applications open: 15th April 2024

Open Day: 11th July 2024

Applications close: 12th July 2024

Invitations to be sent by: 19th August 2024

First Round dates: 3rd and 4th September 2024

Results of First Round/ Invitations to Second Round: By 23rd September 2024

Second Round: Tuesday 1st October 2024

Common Application Form to be submitted: 31st October 2024

National Offer Day: 1st March 2025 (applicants notified by email by their local authority)

Q. What should I do if I have entered my child's details incorrectly on the registration form?

If you have made an error, please do not register for the second time.

Instead, contact: admissions@hbschool.org.uk with your amendment; please confirm your child's name and date of birth, clearly indicating the changes you would like to make.

Q. Do I need to fill a SIF in addition to the CAF form?

This is not required. The SIF that the local authority is referring to is the application form that you completed for your daughter to sit the entrance examination.

Q. How is the geographical/ distance criterion measured and who measures the distance?

Distance from the School will be calculated as measured by the London Borough of Barnet. Distance is measured in a straight line between the address points for the child's home, supplied by Ordnance Survey, to the school's main entrance on Central Square, using the Council's computerised geographical information system.

Q. Do I need to live in the catchment area to apply?

There is no catchment area – anyone can apply and anyone can sit the first round test.

Any candidate who gets through to the second round test is subject to the oversubscription priorities as set out in the Admissions Policy which is on the website. This means that Looked After Children, Pupil Premium, and those living within 3 miles will be offered places ahead of the rest of the applicants in rank order ("the rest" has so far been the substantial majority).

Distance from the school is measured and determined by the London Borough of Barnet who also check that families have not just moved in order to gain access to the school (these are rejected on the grounds that they are deemed "addresses of convenience"). You can also get more details about address checks on the Barnet website.

Q. Do you carry out address checks on those qualifying under the 3-mile radius?

Address checks are carried out by Barnet local authority. Barnet Council will carry out additional address verification checks to identify families that have moved within three miles of The Henrietta Barnett, within the last 12 months. Where applicants are found to have continued interest in a property that was previously occupied as the child's main address, rigorous checks will be conducted to determine whether the family has relocated mainly to gain advantage of securing a priority place at the school. Barnet Council will determine the address to be used for home-to-school distance calculations, on the balance of probability, based on the evidence found in the investigation

Q. What opportunities are there to visit the school?

The Open Day will take place on Thursday 11th July. We are unable to organise individual visits outside this date.

Due to capacity, the Open Day is available for current Year 5 students only. Booking is essential and will be available on our website at the beginning of June.

Offer Holders will be invited into the school in the Spring Term following Offer Holders Day on the 1st March.

Q. My daughter is a Pupil premium child. How do I access support resources?

Evidence of being awarded Pupil premium needs to be provided at the time of the application. Once this is received, the Admissions team will send a log in to the FROG familiarisation portal, which helps prepare Pupil Premium students for the entrance test.

Entrance Exam

Q How do the Entrance Exam Days work?

Candidates will be allocated an exam session on one of the two days. As stated in the Admissions Policy, this cannot be changed for any reason.

Detailed instructions of what you need to bring on the day will be provided in the invite letter, please read this carefully.

Please ensure a printed passport style photograph is attached to the candidate registration form and that this form details the room the exam will be sat in i.e. English 1, Bigwood Hall, PSHE etc.

On arrival, candidates should make their way to Bigwood Road where they should queue up in either the red and green queue or the blue and orange queue (please see the map provided with the invitation). Candidates will be escorted through the building by a member of staff or a Sixth Form student. There will be an opportunity to visit the toilets before they sit down in the exam room.

Q. Where can I access past papers?

GL Assessment familiarisation booklets for the First Round Entrance Test can be found on the link below. This includes packs of free materials; The Henrietta Barnett School do not release any past papers.

<https://www.gl-assessment.co.uk/products/11plus-series-11-plus-practice-papers/>

Q. What should I do if my daughter is ill on the day of the entrance exam?

If there are special circumstances at the time of the tests, such as illness, you must inform the School no later than the candidate's drop off time on the day of the tests.

A doctor's certificate, which covers the date of the Round One Test, will be required to confirm that illness was the reason for non-attendance at the Entrance Test. All tests are carried out at The Henrietta Barnett School Site and tests cannot be sat remotely.

Q. What if the test date clashes with another school?

The test dates are planned with as much consideration for other local school tests and religious festivals as possible; although clashes are sometimes inevitable. You should contact the other school in the case of a clash to see if the session or date can be swapped so that your child can attend both tests. It is not possible to offer alternative dates for such clashes.

Entrance Exam Results

Q Are the scores age-standardised.

Yes. The raw scores of all tests are converted to an "age-standardised score" based on the child's age in completed months. Standardisation balances the overall performance of the children from one year to the next and makes sure that all children are placed on equal footing and that no child is unfairly advantaged or disadvantaged because of their age. For more information on age standardisation please visit:-

<https://www.gl-assessment.co.uk/media/286611/standardised-assessment-13-4.pdf>

Q. Is it possible to have my daughter's paper remarked?

The Henrietta Barnett School do not offer a remarking facility. The original process includes answer papers being carefully checked by GL statisticians who mark and score the papers. Details of how to make an appeal following National Offers day in March will be on the website in the New Year <https://www.hbschool.org.uk/376/admissions/appeals>.

Q. Please can you send me the marks for Round Two?

As stated in the Admissions Policy, scores and rankings will not be released for candidates invited to sit second round tests on the basis that those who may eventually be offered a place at the School should arrive as equals. For those Second Round candidates who are subsequently not offered a place by the Local Authority on National Offers Day, and who do not wish to remain on the Waiting List for the School, can request their test scores.

Q. Please can you provide me with my daughter's score for Round 1 and Round 2?

This can be provided after National Offers Day following confirmation that your daughter is either not on the waiting list or that you do not wish her to be on the waiting list. As scores are standardised there is no total score and we are unable to provide rankings.

Q. Will you provide parents with the results of Round Two before we make our CAF application?

Results from Round Two are not provided; this is stated in the Admissions policy and is to ensure all students who join, do so as equals. Please see the relevant paragraph below:

Scores and rankings will not be released for candidates invited to sit second round tests on the basis that those who may eventually be offered a place at the School should arrive as equals. Second Round candidates who are subsequently not offered a place by the Local Authority on National Offers Day, and who do not wish to remain on the Waiting List for the School, can request their test scores.

Q. My daughter has not been offered a place and we wish to appeal. How do we do that?

If you have not been offered a place at The Henrietta Barnet School, the law entitles you to appeal against that decision to an Independent Appeal Panel. This panel is completely independent of the school and the Local Authority. The appeals are held at the school or online.

If you wish to appeal, you must complete the online appeals form. For Year 7-11, please use the following online appeal form <http://www.rebrand.ly/myschoolappeal>. Please do NOT use ANY other appeal form or send your form to your local authority. It is suggested that you download the explanatory leaflet about appeals that you should read before you complete the appeal form. This can be found at <http://www.educationappeals.com/appealinfo/>

For further information, please refer to the website.

Q. I understand that in previous years that parents were informed of what band their daughter fell into, when would we receive this?

Banding for Round Two candidates is no longer used and you will not be given any results before you make your CAF application.

Q. If my daughter is not offered a place on National Offers Day will she be placed on a waiting list?

Yes, during the offer iterations, when an offer is made, all lower school preferences are withdrawn however, your daughter would stay on the waiting list for higher preference schools.

We inform the top 60 only of their position on the waiting list. Lower ranked candidates are unlikely to be offered a place at the school.

Over the last 3 years we have offered to:

2021 – number 57

2022 – number 55

2023 – number 46

In Year Admissions

Q. How do I apply for an In Year Admission?

The Local Authority holds the continued interest lists for Years 8 – 11. Parents must contact the local authority if they wish their daughter's name to be entered on the appropriate list or, alternatively, visit the In-Year Application Page on the London Borough of Barnet's website <https://www.barnet.gov.uk/citizen-home/schools-and-education/school-admissions/in-year-school-admissions.html> .

As a small, selective girls' school, vacancies are rare. If a vacancy occurs, those on the continued interest list for the relevant year group are required to take written tests in English and Mathematics, related to the candidate's current curriculum year (we are unable to provide mock papers). The candidate who achieves the combined highest mark will be offered the place. For these reasons, we do not offer 13+ entry

Sixth Form Admissions

Q. What are the Key Dates for the Year 12 2024 Entry Admissions Calendar?

Applications open: 1st November April 2023

Applications close: 1st February 2024

Head of Year references: 5th February 2024

Outcome of Application: week commencing 11th March 2024

Conditional offers taster afternoon: 21st March 2024

GCSE results: 22nd August 2024

Conditional offers submission of results: 22nd August 2024 by 12 midday

Non-conditional offers applications: 22nd August by midday

Q. What subjects are available in Sixth Form?

Please refer to the subject information booklet on our website:

<https://henrietta-barnett.ams3.digitaloceanspaces.com/wp-content/uploads/2023/10/30171142/Subject-Information-Booklet-2024-final.docx-1.pdf>

Q. What are the Entry requirements for Sixth Form?

Please refer to our Admissions policy on our website:

<https://henrietta-barnett.ams3.digitaloceanspaces.com/wp-content/uploads/2023/03/08172111/Admissions-Policy-for-Entry-in-2024-2025-Determined.pdf>

Q. Do you accept the IB certificate for entry to the Sixth Form?

No, we only accept GCSE or IGCSE results for entry to our Sixth Form

Q. How many A levels am I expected to study at Sixth Form?

All students are expected to study 4 A levels for Year 12 and Year 13. A subject can only be dropped in Year 13 in consultation with the Head of Sixth Form. This is considered on an individual basis.

Q. Can I do the EPQ (Extended Project Qualification)?

This qualification is not offered as all students study 4 A levels.

Q. When is the next Open Day for Sixth Form?

This will be held in November 2024. Once confirmed, the date will be posted on the website and will require booking.

Q. I have changed my mind about my Sixth Form subject choices, please can these be amended?

At this stage, your choices are just to give the team an indication of your preferences; this can be changed on GCSE results day.

Q. If I meet my conditional offer am I guaranteed a place?

The offer is subject to you not only meeting the offer requirements but also the school being able to accommodate your subject choices.

Q. Does the three-mile radius catchment apply to Sixth Form admission?

Please note the following from our policy:

Where candidates are equally ranked, geographical proximity to the School will be used to decide the final placings. Distances will be measured according to the same criteria as for Year 7 entry that is used by Barnet Council. Where a candidate lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the candidate spends

the majority of school nights Monday – Friday. Where two or more applicants ranked equally in the test live equidistant from the School, places will be allocated by random allocation (this process will be supervised by somebody independent of the School).

Q. I live a long distance from the school, can I still apply?

Yes but you should consider your location and journey time when making your 6th Form choice.