



Remote Education Statement

Full attendance is essential for students to get the most out of their school experience. There may, however, be times when a student is unable to attend because the school is forced to restrict attendance to some or all students for extended periods, for example during pandemic, prolonged adverse weather conditions, or if there are sustained high levels of staff absence. In these circumstances, the school will provide remote education, allowing children to keep on track with their education and stay connected to their teachers and friends.

The school will take all reasonable steps to ensure that it is kept open for as many students as possible. Where there is no option but to restrict attendance, priority will be given to key cohorts including vulnerable children and students due to sit public examinations, in conjunction with national/local government policy.

How should children access remote education?

At the beginning of the academic year, students are given a code to access their Google Classroom for each subject and year group.

Remote learning, when implemented for whole classes will commence with online registration followed by one or a combination of the following:

- instructions to complete activities or tasks which have been posted on the Google Classroom
- whole, or parts of, live lessons via Google Meet, with students given the code for the Google Classroom (*live lessons will be the default unless individual circumstances make this prohibitive*)

Students should spend no longer than the normal lesson time completing the work. The usual time should also be spent on any homework set.

These arrangements will be reviewed regularly in consultation with staff, and be adaptable to the individual needs, circumstances and home environment of students and their families.

HBS has high expectations of teachers' and students' participation in broadcast live lessons, and in addition to our Staff Code of Conduct, Student Behaviour Policy, Online Safety Policy and ICT Acceptable Use Agreement, the following protocols should be observed:

- Professional Wear (Teachers), Uniform (Students)
- Students should be located in an appropriate place for public learning (i.e. not in bedrooms)
- Responsible use of chat functions in lessons
- Live lessons should not be constantly observed by parents/carers
- Live lessons should not be recorded



Should these protocols not be observed, it may be necessary for students to discontinue some or all of broadcast lessons.

How do children on free school meals access their meals if they are learning from home?

Where students eligible for free school meals are receiving remote education, the school will work with the catering team either to provide good quality lunch parcels or to issue a food voucher if available. This will make sure that eligible pupils continue to be supported for the period they are unable to attend school.

Can students with special educational needs and disabilities (SEND) access home education?

If students with SEND require remote education during periods where the school has had to restrict attendance, their Heads of Year, in consultation with teachers, are best placed to know how to help them continue to learn effectively.

Any student who has difficulty in accessing the school's remote education should contact the school as soon as possible. Every effort will be made to ensure that all students have equal opportunity to continue their education remotely where it is not possible to attend school physically.

Individual Student Absence and Remote Learning.

When a child cannot attend school but is well enough to learn, the school will always seek to overcome the barriers to attendance and provide support for the student to attend before offering remote education. Remote education will only be considered as a short-term solution, and part of a plan for reintegration to full school attendance. Broadcasting lessons taking place at school to individual students at home via Google Meet in such circumstances is unlikely to be possible.

Children whose attendance is likely to be affected in the long-term may need additional support. To bring the absence to an end as soon as possible, the school will work with the child, their parents or carers and, if appropriate, a relevant medical professional.

Occasionally, if a teacher is not able to attend school physically, remote learning for a class or cohort may be considered as an alternative form of education for a limited period.

This statement should be read in conjunction with the School's Online Safety Policy.

This statement will be reviewed every two years.

Last reviewed: February 2025